

CONFIRMATION
Your itinerary is now confirmed.

Reference: MSXBWU

Agent: Nagi Ali

Monday, 01/07/2019

Organisation: UNIVERSITY OF BIRMINGHAM - SCHOOL OF ELECTRONIC & ELECTRICAL ENGINEERING

Price Summary:
Hotel Costs: £190.05

Confirmation Codes:

Total cost: £190.05
Prices are inclusive of all passengers.

Department Code: FDFD
Project Code: RWJZ21473

Passenger Name(s):

Nr	Surname	Name(s)	Title
1	Dorrian	Gareth	Dr

Agent message:

DEAR SEAN

I HAVE CONFIRMED YOUR HOTEL AS REQUESTED. THE HOTEL VOUCHER IS ATTACHED TO THIS EMAIL. PLEASE ENSURE YOU PRINT A COPY OF THIS AS PROOF OF PRE-PAYMENT.

KIND REGARDS
NAGI

Hotel : Hermanus At Home		14/07/2019	
Check in:	Sunday, 14/07/2019	Check out:	Friday, 19/07/2019
Address	9 ARCADIA STREET, HERMANUS, 7200, South Africa	Rooms:	1
Reserved for:	DORRIAN/GARETH DR	Room Type:	Single Room
Confirmation:	8083281852946	Board:	Breakfast only
Please refer to the attached accommodation voucher for full details on booking conditions			

Visa information:

Responsibility rests with the traveller to check they have all necessary visas, documents and sufficient passport validity and blank pages for the countries they are visiting. Most countries require that a passport be valid for at least six months beyond the completion of a trip. If your passport expires sooner than that, you must apply to renew your passport.

Entry and visa requirements can be found on our website www.keytravel.com/visadatabase

Please note that although we do our best to keep this information up-to-date, passport and visa regulations are subject to constant change; Key Travel cannot be held liable for any costs incurred as a result of a traveller being refused boarding or entry. Please ensure that you check passport and visa requirements directly with the foreign office or the relevant embassy before travel. Up-to-date travel information and travel safety and health advice can be viewed at www.fco.gov.uk and we recommend all travellers check this site before travel.

Key Travel Emergency Contact:

Contact your reservation team for any travel enquires during Key Travel office hours (UK time: 08.45-17.30 Mon-Fri, 0900-1300 Saturdays). In the event of an emergency outside office hours contact +44 (0)20 7843 9602 where you will be put in touch with a Key Travel consultant.

Important Information:

- If your booking includes flights or other scheduled transport, each section must be used in the order booked. Failure to complete the journey in the booked order on the scheduled time and date (including no shows) without prior arrangement with Key Travel or the travel provider will result in the remaining itinerary becoming invalid and the entire booking holding no refund value.
- **Please ensure your name appears as per your passport, failure to do so may result in denied boarding.** Should your name not be identical to your passport, please advise Key Travel immediately. Name update policies vary between airlines and, if permitted, all charges incurred will be the responsibility of the customer.
- Pre-allocation of seats and meals cannot be guaranteed, the airline reserves the right to change at any time.
- **New Traveller profiles:**
We recommend a traveller profile is created for those who travel regularly. The most secure way to create a profile is via the Key Travel website <https://www.keytravel.com> (log in and go to 'Profile Manager' button).
Alternatively, please contact a Key Travel reservation consultant who can email a profile link directly
- **University of Birmingham - Traveller Insurance information**
Travellers going abroad on business should register their details on the travel insurance website at www.travel.bham.ac.uk and take a copy of the Travel Cover Summary with them.

Thank you for booking with Key Travel.

Upon receipt of your travel documents, please check all information for accuracy immediately.

All bookings are subject to Key Travel's standard terms and conditions of business, for a copy of Key Travel's standard terms and conditions of business please refer to: www.keytravel.com/terms_conditions.

Key Travel is a full service travel management company. So the next time you call with an enquiry, remember that you can book your complete travel itinerary in one go, from flight, rail and hotel bookings to visa lodging, car hire and airport parking.

All costs are not guaranteed until time of confirmation where the fare will be re-confirmed. Taxes may be charged locally. All details submitted must match the traveller's passport. Any discrepancies may result in the passenger being refused travel by the airlines or charges incurred for name changes or new ticket issuance. Key Travel cannot be held responsible for any charges resulting from incorrectly advised details. Any costs incurred from incorrect information will be the responsibility of the customer. Pre-allocation of seating cannot be guaranteed. For group bookings, once a deposit has been paid, air fares are guaranteed, however, taxes are subject to change and the final amount payable is as per the final invoice. Please note that some destinations impose additional local government/tourism taxes on hotel bookings. These are payable locally on arrival by the guest; Key

Travel cannot accept or make payment in advance for these taxes.



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